Rudy & Kelly Academy, A Paul Mitchell Partner School

TRANSFER OF CREDIT POLICIES

TRANSFER STUDENTS-STUDENTS ENTERING THE SCHOOL

Rudy & Kelly Academy, A Paul Mitchell Partner School will accept transfer hours from other schools based on an evaluation of the student's comprehension of the course material and the applicability of the courses to the student's intended academic program at the school.

Transfer students are assessed tuition at the current per hour rate. Current tuition rate information is located in the "Costs of Tuition and Supplies" section of the catalog. The per hour cost does not include the cost of a complete and current Paul Mitchell student kit, if needed.

At the school's sole discretion, a student may be permitted to transfer in more hours than is described in the policy below, if the student is transferring from a school that has closed without notice and the student can demonstrate the appropriate course knowledge.

At the school's sole discretion, a VA student may be permitted credits for service in the armed forces, paid or unpaid employment, or other demonstrated competency based on an evaluation of the student's comprehension of the course material and the applicability of the courses to the student's intended academic program at the school.

TRANSFER OF CREDIT POLICY

BASIC BARBER

Basic Barber students transferring from a non-Paul Mitchell School and/or Paul Mitchell School. To determine how many transfer hours the school accepts is based on passing a practical and written test and what is allowed by state board.

1.Pass a practical test with a minimum of 75% on the following criteria:

- Demonstrate State Board Sanitation and Disinfection
- Haircutting, tapering, and blending using clippers, shears, and/or razor
- Straight razor shaving on the face and neck (to complete on a doll head or model)
- Beard design and shaping
- Hair coloring application (basic tint or semi-permanent color)
- Basic facial service (cleansing, massage, and treatment)

2. Pass a written exam with a minimum of 75% passing

COSMETOLOGY

A maximum of 400 hours will be accepted. The determination of how many transfer hours the school accepts is based on the combination of a practical test, and written test, and state board rules.

- Pass a practical test with a minimum of 75% on the following criteria:
  - Demonstrate State Board Sanitation and Disinfection
  - Finger Wave with 6 pin-curls
  - Color and Lightener Applications (Must perform four)
  - Permanent Wave (10 rods)
  - Chemical relaxer applications (virgin, re-touch)

    - Marcel iron work demonstrating the three base curl placements.
    - Haircut, style and finish of your choice (to complete on a doll head or model)
- Pass a written exam with a minimum of 75% passing

NAIL CARE

Nail Care students transferring from another school, 0 (zero) transfer hours will be accepted.

DUAL BARBER/MASTER BARBER

A maximum of 400 hours will be accepted. The determination of how many transfer hours the school accepts is based on the combination of a practical test, and written test, and state board rules.

- Pass a practical test with a minimum of 75% on the following criteria:
    - Demonstrate State Board Sanitation and Disinfection
    - Finger Wave with 6 pin-curls
    - Color and Lightener Applications (Must perform four)
    - Permanent Wave (10 rods)
    - Chemical relaxer applications (virgin, re-touch)
    - Marcel iron work demonstrating the three base curl placements.
    - Haircut, style and finish of your choice (to complete on a doll head or model)
- Pass a written exam with a minimum of 75% passing

TRANSFER OF CREDIT- CREDIT EARNED AT ANOTHER INSTITUTION

Rudy & Kelly Academy, A Paul Mitchell Partner School may accept transfer clock hours or credits for courses completed at another institution.

A student must notify the Admissions team at the time of beginning the admissions process if requesting such credit. An official transcript is required for each school a student attended. The school will review course descriptions and any transcripts provided by the student to arrive at a final decision.

Courses taken at another institution must must be accredited by an agency recognized by either the U.S. Department of Education or Council for Higher Education Accreditation (CHEA).

To transfer credit, the student must do the following:

- Inform the Admissions Leader during the application process requesting to transfer credit
- Provide official transcripts from previous attended school 7 days prior to signing the enrollment agreement (exceptions may be granted for extenuating circumstances)

Acceptance of transfer credit is at the sole discretion of the school. In addition, the institution does not have articulation agreements and does not give credit for experiential learning.

The number of credit hours awarded shall not exceed the actual hours of instruction verified on the transcript or the number of hours specified in the board-approved curriculum for a specific topic.

TRANSFERABILITY OF CREDIT-CREDIT EARNED AT THE SCHOOL

The transferability of hours you earn at Rudy & Kelly Academy, A Paul Mitchell Partner School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the diploma you earn in Basic Barber, Cosmetology, Nail Care and Dual Barber/Master Barber is also at the complete discretion of the institution to which you may seek to transfer.

If the hours or diploma that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Rudy & Kelly Academy, A Paul Mitchell Partner School to determine if your hours or diploma will transfer.

Students may request an official current transcript from the school, at any time during or after withdrawal and graduation (Fees may apply, check the school's Fee Schedule located in this catalog)

STUDENTS TRANSFERRING BETWEEN PROGRAMS

Rudy & Kelly Academy, A Paul Mitchell Partner School does not allow students to transfer between programs. If a student chooses to enroll in a different program within the school, they must first withdraw from the currently attending program, and then enroll in a different program as a new student. Prior credit will be evaluated and may not be granted towards the new program.